Application form Guide for **AIBC EUROCLUSTERS** Open Call for Project Proposals

The purpose of this document is to support SMEs’ consortia in the prepation of the application to the **AIBC EUROCLUSTERS** Open Call for Project Proposals. It is intended to be only a guide for the compilation of the online form available here:

<https://ec.europa.eu/eusurvey/runner/AIBC_OpenCall_Projects>.

Please do not upload or send this document. Only applications submitted via this link will be considered eligible.

Only one applicant (the Coordinator SME) for proposal is expected to fill the form online: please make sure to be authorised to share all information and documentation required.

**PROJECT DETAILS**

Acronym:

Complete title:

## CONSORTIUM DATA

### Main contact person details (from Coordinator SME):

Please state the details of the Coordinator SME contact person.

Name:

Last name:

Position:

Email address:

Cellphone number (with prefix):

### Administrative and legal information – 1st Applicant (Coordinator SME)

SME name:

SME VAT Number:

SME website:

SME address:

Country in which the applicant SME is located [List of EU Countries]

Region (NUTS 2, 2021): Please, find your NUTS 2, starting from your Country. The 2021 version to consider can be found here: [*NUTS Maps - NUTS - Nomenclature of territorial units for statistics - Eurostat (europa.eu)*](https://ec.europa.eu/eurostat/web/nuts/nuts-maps)

Does the SME have any branch offices?

Yes

No

If yes, please list the countries in which the applicant SME has branch offices:

Organisation size, as number of people employed in the organisation (Headcount in Annual Work Unit) [SMEs must have less than 250 employees]:

* Less than 10
* Less than 50
* Less than 250
* More than 250 – not eligible for funding

Annual turnover [SME’s annual turnover must be less or equal to 50 million EUR]:

* Less or equal to 50 million EUR
* Less or equal to 100 million EUR
* More than 100 million EUR

#### SME description and alignment with AIBC EUROCLUSTER project:

Main sector of the organisation (drop-down list):

* ICT (AI, Blockchain)
* Energy
* Mobility
* Logistics
* Manufacturing

Is the SME a member of an AIBC EUROCLUSTERS partner cluster? If yes, please select (single choice):

* Piemonte Innova: Polo ICT | Cluster SmartCommunitiesTech – FPI (IT)
* bwcon research (DE)
* ICT Cluster (BU)
* Asociación Cluster de Movilidad y Logística de Euskadi – MLC (ES)
* CLEVER | Environment Park (IT)
* Bydgoszcz Industrial Cluster - BIC (PL)
* Other cluster: which one?
* Not a member of any cluster

### Administrative and legal information – 2nd Applicant

SME name:

SME VAT Number:

SME website:

SME address:

Country in which the applicant SME is located [List of EU Countries]

Region (NUTS 2, 2021): Please, find your NUTS 2, starting from your Country. The 2021 version to consider can be found here: [*NUTS Maps - NUTS - Nomenclature of territorial units for statistics - Eurostat (europa.eu)*](https://ec.europa.eu/eurostat/web/nuts/nuts-maps)

Does the SME have any branch offices?

Yes

No

If yes, please list the countries in which the applicant SME has branch offices:

Organisation size, as number of people employed in the organisation (Headcount in Annual Work Unit) [SMEs must have less than 250 employees]:

* Less than 10
* Less than 50
* Less than 250
* More than 250

Annual turnover [SME’s annual turnover must be less or equal to 50 million EUR]:

* Less or equal to 50 million EUR
* Less or equal to 100 million EUR
* More than 100 million EUR

*Contact person details*

Name:

Last name:

Position:

Email address:

Cellphone number (with prefix):

#### SME description and alignment with AIBC EUROCLUSTER project:

Main sector of the organisation (drop-down list):

* ICT (AI, Blockchain)
* Energy
* Mobility
* Logistics
* Manufacturing

Is the SME a member of an AIBC EUROCLUSTERS partner cluster? If yes, please select (single choice):

* Piemonte Innova: Polo ICT | Cluster SmartCommunitiesTech – FPI (IT)
* bwcon research (DE)
* ICT Cluster (BU)
* Asociación Cluster de Movilidad y Logística de Euskadi – MLC (ES)
* CLEVER | Environment Park (IT)
* Bydgoszcz Industrial Cluster - BIC (PL)
* Other cluster: which one?
* Not a member of any cluster

*In case of more than 2 partners, you can repeat the information above.*

### **PROJECT PROPOSAL DESCRIPTION**

***In this section, you will be asked to provide information about your proposal. These contents will be fundamental during the evaluation process, therefore be sure that they are as coherent as possible with the evaluation criteria presented in the Guidelines for Applicants.***

#### PROJECT MAIN INFORMATION

Main goal of the project (described in one paragraph) (max 1000 characters)

For which project activities do you apply?

* The development of AI / BC prototypes solutions for end-users to arrive to the MVP (Minimum Viable Product) stage at least.
* The testing through a pilot/demonstrator of new / improved environmentally friendly products, solutions and services, using AI and/or Blockchain in the relevant environment/industry.

Which AIBC topic(s) are you addressing with this proposal?

*Please choose at least one macro-challenge and dat least one challenge/topic to be addressed through the activities presented to this Call.*

[list of macro-challenges] à [list of challenges]

Immagine che contiene testo, schermata, software, numero

Descrizione generata automaticamente

#### SECTION 1 – EXCELLENCE

**Ambition: please, explain your project’s main goals, objectives, and the proposed approach.** (max. 2.000 characters including spaces)

**Innovation: how the proposed project/solution is aligned with the objectives and goals of the SMEs involved in the consortium and which further innovation is expected from it?** (max. 2.000 characters including spaces)

**Coherence: please explain how your proposed activities will contribute to tackle the selected AIBC challenge(s), which activities will be carried out, highlighting the contribution derived from AI / BC applications** (max. 2.000 characters including spaces)

#### SECTION 2 – IMPLEMENTATION

**Appropriateness of the consortium: please provide a complete description of each organisation (SME) involved in the project (profile, competences) and their specific role in the implementation of the project.**  (Max. 2.500 characters including spaces)

**Appropriateness of the team: please describe the team that will be involved in the project for each SME. Include their most relevant skills and experience, highligthling specially the competences related to AIBC technologies and industrial ecosystems (aligned also with the chosen challenge(s)). Please include a list of the team members and their role in the project (max. 2.500 characters including spaces)**

**Soundness of the workplan: Please provide a general description of the activities to be implemented and the planned deliverables. Please explain accordingly to the ”AIBC Project - timeline and budget” file that you will upload.** (max. 1.500 characters including spaces)

**Soundness of the workplan: Please identify the potential risks linked to the project activities and propose mitigation measures for each of them** (max. 1.500 characters including spaces)

**Cost-effectiveness of the workplan: This will be assessed by analysing the information provided in the file ”AIBC Project - timeline and budget”.**

#### SECTION 3 – IMPACT

**Relevance: please describe how the proposed project contributes to increase the innovation/digitalisation level of the involved SMEs. Include Key Performance Indicators that will help measure the impact related to the tackle industrial ecosystem.** (Max. 2.000 characters including spaces)

**Green impact: please provide information about the expected environmental and climate impact of the proposed project. Please refer to the Sustainable Development Goals (SDGs)** <https://sdgs.un.org/goals> (max. 1.500 characters including spaces)

**Business impact: please explain for each partner, how the project will impact your business environment in terms of innovation, current/new market opportuntities** (max. 2.00 characters including spaces)

**Scalability: please indicate how the activities within the project can be scaled up, i.e. potential application in other industries/end-users, further developments, replicability** (max. 1.500 characters including spaces)

## SUPPORT DOCUMENTS

In the current section, documents required to access the evaluation step are listed. Please, be sure to have them completed and signed, if necessary, before proceeding to submit the online application. All supporting documents must be in English.

The link to download the templates can be found on the Guidelines for Applicants available here: xx

### CVs of project team

Upload a PDF document for each member of project team. (Max X MB)

The AIBC EUROCLUSTERS project seeks gender balance, diversity protection and social inclusion. Therefore, applicants to the **AIBC EUROCLUSTERS** Open Call for PROJECTS are invited to take all measures to promote equal opportunities between men and women in the implementation of the action as well as address diversity including poorer consumers, disabled people, and older people.

How does your company address and support gender equality, diversity and inclusion?   
  
Please specify also regarding this application.

*(max. 500 characters* including spaces*)*



### Activities timeline and budget.

Upload an excel ﬁle. (Max X MB)

*Declaration of Honour*

Upload a signed version of the Declaration of Honour for each of the applicants. This document should be signed by a legal representative of each of them. Please read it carefully before signing. (Max X MB)

## Other useful Questions (for statistical purposes)

***The following questionnaire is not part of the assessment of the Project Proposals’ application. However, its completion is required, as the information provided will be used to prioritise the statistical purposes of the project life.***

How did you know from this AIBC EUROCLUSTERS call? [checkbox]

* Project website
* Social media
* Events
* Direct contact from an AIBC EUROCLUSTERS partner
* Other (please specify):

Are you planning to apply for other AIBC EUROCLUSTERS calls? (multiple choice)

* Yes, to training.
* Yes, to international events participation.
* Yes, to services and product development.
* No.
* I don’t know.

Remember that you can receive up to 60.000,00 EUR overall from the AIBC open calls.

## Applicant declarations

* I declare that the information contained in the application form is correct and complete.
* I declare that the content of the current application form complies with ethical principal (including the highest standards of research integrity – as set out, for instance, in the [European Code of conduct for Research Integrity](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/european-code-of-conduct-for-research-integrity_horizon_en.pdf) – and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct).
* I declare that, neither myself nor me partners in this project proposal is subject to a conflict of interest with the AIBC Consortium.
* I have read the privacy policy available [here](https://www.privacylab.it/informativa.php?09835463158&lang=en).
* I have the power to submit this application in the name of the SMEs involved and have been authorised to include any information not related to myself (i.e. other contacts).